



Bonner County

Board of Commissioners

Dan McDonald

Steve Bradshaw

Jeff Connolly

MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

March 17, 2020 – 9:00 A.M.

Bonner County Administration Building
1500 Hwy 2, Suite 338, Sandpoint, ID

On Tuesday, March 17, 2020 the Bonner County Commissioners met for their regularly scheduled meeting with Commissioners McDonald, Bradshaw & Connolly present, and Chairman McDonald called the meeting to order at 9:00 a.m. The Invocation was presented by Rick McLeoud and the Pledge of Allegiance followed.

ADOPT ORDER OF THE AGENDA

Commissioner Connolly made a motion to add Emergency Management Item #3 Declaration of Local Disaster, COVID-19. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

Commissioner Connolly made a motion to adopt the order of agenda as amended. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

PUBLIC COMMENT –

-Jason Topp, Acting Road & Bridge Director, spoke regarding the storm damage that occurred over the weekend
-Doug Paterson, thanked the Sheriff's Office, first responders and Road & Bridge

CONSENT AGENDA – Action Item

1) Bonner County Commissioners' Minutes for March 10, 2020

Commissioner Bradshaw made a motion to approve the consent agenda as presented. Commissioner Connolly seconded the motion. All in favor. The motion passed.

PUBLIC DEFENDER – Janet Whitney

1) Action Item: Discussion/Decision Regarding Destruction of Records; **Resolution**

Commissioner Connolly made a motion to approve Resolution #2020-27 authorizing the Public Defender's Office to destroy the documents as listed in the attached Resolution and as outlined in the Public Defender's Records Retention Policy Resolution #16-22. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

EMERGENCY MANAGEMENT – Bob Howard

1) Action Item: Discussion/Decision Regarding Continuity of Operations Plan

Commissioner Bradshaw made a motion to approve the Bonner County Continuity of Operations Plan as presented by Emergency Management. Commissioner Connolly seconded the motion. All in favor. The motion passed.

2) Action Item: Discussion/Decision Regarding Memorandum of Understanding, North Summit Church

Commissioner Connolly made a motion to approve and sign the MOU between Bonner County and the North Summit Church for shelter and care services during an emergency. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

3) Action Item: Discussion/Decision Regarding Declaration of Local Disaster, COVID-19
Commissioner Connolly made a motion to approve Resolution #2020-28 disaster declaration for Bonner County regarding the COVID-19 pandemic. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

SHERIFF'S OFFICE – Daryl Wheeler

1) Action Item: Discussion/Decision Regarding Memorandum of Understanding, Idaho State Department of Agriculture, Watercraft Inspection Stations

Commissioner Bradshaw made a motion to approve the agreement with the Idaho State Department of Agriculture (ISDA) and Bonner County Sheriff's Office to provide law enforcement services. The ISDA will reimburse Bonner County up to \$145,150.00, with the agreement being effective from April 17, 2020, and it can be terminated by ISDA if the Legislature fails, neglects, or refuses to appropriate sufficient funds. Commissioner Connolly seconded the motion. All in favor. The motion passed.

At 9:18 a.m. the meeting was recessed.

At 9:28 a.m. the meeting was reconvened.

EXECUTIVE SESSION – Human Resources

1) Executive Session under Idaho Code § 74-206 (1) (A) Hiring with Human Resources
Action Item: Discussion/Decision Regarding Hiring

At 9:28 a.m. Commissioner Connolly moved to enter into Executive Session under Idaho Code §74-206 (1) (A) Hiring with Human Resources. Commissioner Bradshaw seconded the motion. Roll Call Vote: Commissioner McDonald – Aye, Commissioner Connolly – Aye, Commissioner Bradshaw – Aye.

At 10:06 a.m. the meeting was reconvened.

EXECUTIVE SESSION – Human Resources

1) Executive Session under Idaho Code § 74-206 (1) (B) Personnel with Human Resources
Action Item: Discussion/Decision Regarding Personnel

At 10:06 a.m. Commissioner Bradshaw moved to enter into Executive Session under Idaho Code §74-206 (1) (B) Personnel with Human Resources. Commissioner Connolly seconded the motion. Roll Call Vote: Commissioner McDonald – Aye, Commissioner Connolly – Aye, Commissioner Bradshaw – Aye.

Commissioner McDonald reconvened the meeting at 10:59 a.m.

Commissioner Connolly made a motion to make an amendment with the contract with Pacific Source as discussed in Executive Session. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

EXECUTIVE SESSION –

1) Executive Session under Idaho Code § 74-206 (1) (D) Records Exempt
Action Item: Discussion/Decision Regarding Records Exempt

At 11:00 a.m. Commissioner Connolly moved to enter into Executive Session under Idaho Code §74-206 (1) (D) Records Exempt. Commissioner Bradshaw seconded the motion. Roll Call Vote: Commissioner McDonald – Aye, Commissioner Connolly – Aye, Commissioner Bradshaw – Aye.

Commissioner McDonald reconvened the meeting at 11:18 a.m.

Chairman McDonald Adjourned the meeting at 11:18 a.m.

The following is a summary of the Board of County Commissioners
Special Meetings, (including Tax Cancellations, Assistance Meetings/Admin and other) Executive Sessions,
Emergency Meetings and Hearings held during the week of March 10, 2020 – March 16, 2020
Copies of the complete meeting minutes are available upon request.

On Wednesday, March 11, 2020 an Assistance Meeting was held pursuant to Idaho Code §74-204(2). The following
Files were Denied: 2020-017

On Wednesday, March 11, 2020 a Tax Cancellation Meeting was held pursuant to Idaho Code §74-204(2). The
following Files were Approved: RP55N04W292550A, RP54N04W210750A & OCP386500001AA; Denied:
OC56N05W208552A

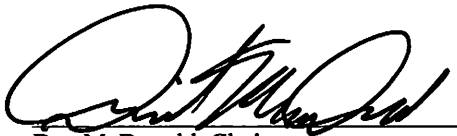
On Tuesday, March 10, 2020 a Planning Update was held pursuant to Idaho Code §74-204(2).

On Wednesday, March 11, 2020 a Planning Hearing was held pursuant to Idaho Code §74-204(2). Commissioner
Bradshaw made a motion to approve this project FILE MOD0001-19, a modification of the Highlands PUD,
removing 0.23 acres from the 22.7 acre “common area” of the previously approved PUD site plan, finding that it is
in accord with the general and specific objectives of the Bonner County Comprehensive Plan and Bonner County
Revised Code as enumerated in the following conclusions of law, and based upon the evidence submitted up to the
time the Staff Report was prepared and testimony received at this hearing. Commissioner Bradshaw further moved
to adopt the following findings of fact and conclusions of law as written (or as amended). The action that could be
taken to obtain the conditional use permit is to complete the Conditions of Approval as adopted. This action does
not result in a taking of private property. Commissioner McDonald stepped down from the Chair and seconded the
motion. All in favor. The motion passed. Commissioner Bradshaw moved to approve this project, FILE AM00010-
19, requesting a comprehensive plan amendment for the subject property from Ag/Forest Land to Rural Residential,
finding that it is in accord with the general and specific objectives of the Bonner County Comprehensive Plan and
Bonner County Revised Code as enumerated in the following conclusions of law, and based upon the evidence
submitted up to the time the Staff Report was prepared and testimony received at this hearing. Commissioner
Bradshaw further moved to adopt the following findings of fact and conclusions of law as written (or as amended).
This action does not result in a taking of private property. Commissioner McDonald stepped down from the Chair
and seconded the motion. All in favor. The motion passed. Commissioner Bradshaw moved to approve resolution
#2020-26 amending the Bonner County Projected Land Use Map. Commissioner McDonald stepped down from the
Chair and seconded the motion. All in favor. The motion passed. Commissioner Bradshaw made a motion to
approve this project, FILE ZC0009-19, requesting a zone change from Ag/Forest-10/20 to Rural-5, finding that it is
in accord with the general and specific objectives of the Bonner County Comprehensive Plan and Bonner County
Revised Code as enumerated in the following conclusions of law, and based upon the evidence submitted up to the
time the Staff Report was prepared and testimony received at this hearing. I further move to adopt the following
findings of fact and conclusions of law as written (or as amended). This action does not result in a taking of private
property. Commissioner McDonald stepped down from the Chair and seconded the motion. All in favor. The motion
passed. Commissioner Bradshaw moved to approve an Ordinance of Bonner County, Idaho, the number to be
assigned, citing its authority, and providing for the amendment of the Official Zoning Map of Bonner County by the
reclassification of lands located in Section 17, Township 55 North, Range 5 West, Boise Meridian, Bonner County,
Idaho from Ag/Forest-10/20 to Rural-5, and providing for an effective date. I further move to authorize the Chair to
sign the official supplementary zoning map upon publication of the ordinance. Commissioner McDonald stepped
down from the Chair and seconded the motion. Roll Call Vote: Commissioner McDonald – Aye. Commissioner
Bradshaw – Aye. All in favor. The motion passed.

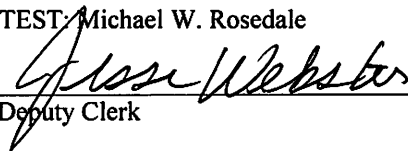
On Thursday, March 12, 2020 an Executive Session was held pursuant to Idaho Code §74-204(2) and Idaho Code §74-206(1) (F) Litigation.

On Monday, March 16, 2020 a Recreation Workshop was held pursuant to Idaho Code §74-204(2).

On Monday, March 16, 2020 an Executive Session was held pursuant to Idaho Code §74-204(2) and Idaho Code §74-206(1) (A) Hiring.



Dan McDonald, Chairman
Date: 3/24/20

ATTEST: Michael W. Rosedale
By 

Deputy Clerk